

Area of Work	Task	Detail
Bribery and Corruption	Assessment Template Review	2024/25 work plan
Governance	Delivery of two reports for Audit, Compliance and Governance Committee	April / September
Governance	Fighting Fraud & Corruption Locally - Checklist Compliance	Draft Completed, to be presented to Governance Group
Governance	Government Functional Standard 013: Counter Fraud - Compliance	Draft Completed, to be presented to Governance Group
Governance	Fraud Risk Strategy / Response Plan	Presented to Audit, Compliance and Governance Committee September 2022 - next review 2025
Governance	Development of Service Specific Fraud Risk Registers	Revenues, Benefits, HR and Procurement to be finalised 2024/25
Policy	Counter Fraud and Anti-Corruption Policy	Reviewed and Approved by Audit, Compliance and Governance Committee September 2022 / Cabinet December 2022 - next review 2025/26
Policy	Corporate Enforcement Policy	Reviewed and Approved by Cabinet September 2019 - Next Review 2022: Commenced
Policy	CTAX, CTRS & HB Penalty and Prosecution Policy	Reviewed and Approved by Audit, Compliance and Governance Committee September 2023 / Cabinet November 2023 – next review 2026/27
Policy	Proceeds of Crime & Anti-Money Laundering Policy	Reviewed and Approved by Audit, Compliance and Governance Committee April 2021 - next review 2024/25
Policy	Whistle-Blowing Policy	Reviewed and Approved by Audit, Compliance and Governance Committee April 2022 - next review 2025/26

Area of Work	Task	Detail
Policy	RIPA (Surveillance & CHIS)	Reviewed and Approved by Audit, Compliance and Governance Committee January 2020 / Cabinet February 2020 - reviewed 2023/24 / next review 2026/27
Policy	IPA (Acquisition of Communications Data)	Reviewed and Approved by Audit and Governance Committee January 2020 / Cabinet February 2020 - reviewed 2023/24 / next review 2026/27
Policy	Use of the Internet and Social Media in Investigations and Enforcement	Reviewed and Approved by Audit, Compliance and Governance Committee September 2021 / Cabinet November 2021 - reviewed 2023/24 / next review 2026/27
Procedure	Development and roll out of Proceeds of Crime and Money Laundering Procedure	2024/25 work plan
Procedure	Development and roll out of Use of the Internet and Social Media in Investigations and Enforcement Procedure	2024/25 work plan
Serious and Organised Crime	Checklist / Risks	To be included within the Fraud Risk Registers
Serious and Organised Crime	Proactive Fraud Drive - Transient / Cash Businesses	2024/25 work plan
Statutory / Regulatory	Collation and Publication of Fraud Transparency Data	Complete - Published May
Statutory / Regulatory	RIPA / IPA - Annual Report to Members / Advisory / Inspection SPoC	Annual updates completed April. Inspection complete, next inspection 2026.
Strategy : Detection	Housing Waiting List review	2022/23 Emergency 49 reviewed / 9 discrepancies referred / 1 removal 2022/23 Gold 59 reviewed / 22 discrepancies referred / 6 removals / 2 downgraded 2022/2023 Silver 521 reviewed / 128 discrepancies referred / 23 removals / 6 downgraded Loss Avoidance = <b>£128,490</b>

Area of Work	Task	Detail
Strategy : Detection	National Fraud Initiative Match Reviews - Revenues / Benefits	See report
Strategy : Detection	National Fraud Initiative Match Reviews - Housing	See report
Strategy : Detection	National Fraud Initiative Match Reviews - Payroll	See report
Strategy : Detection	Test and Trace - Assurance and Enforcement Activities (sample 10%)	50 reviewed = 47 NFA / 3 Recoveries = <b>£1,500</b>
Strategy : Detection	Business Grants - Assurance and Enforcement Activities	Debt recovery and transfer
Strategy : Detection	SMI Review (sample 20)	Commenced - 2024/25 work plan
Strategy : Detection	Business Rates Review Self Catering Accommodation - Assurance and Enforcement Activities	Pending guidance / regulations
Strategy : Detection	Procurement Proactive Fraud Drive - Supplier Payment Review	Commenced - 2024/25 work plan
Strategy : Detection	Business Rates Proactive Fraud Drive - Small Business Rates Relief	2024/25 work plan

Strategy : Detection	Proactive Fraud Drive - Single Person Discount Households	See report
Strategy : Prevention	Development of Fraud Awareness Literature (staff)	Complete - to be issued to staff
Strategy : Prevention	Development of Right to Buy Debt Recovery Process	2024/25 work plan
<b>Area of Work</b>	<b>Task</b>	<b>Detail</b>
Strategy : Prevention	MAAF Support / Work Streams	Member Awareness Session 17 May 2023 / Staff Awareness Session 2 August 2023
Strategy : Prevention	Training Members / Staff - Fraud Awareness / RIPA & IPA / Criminal Enforcement CPIA, PACE, Disclosure Training / Money Laundering	As required

RIPA = Regulation of Investigatory Powers Act 2000

IPA = Investigatory Powers Act 2016

CPIA = Criminal Procedure and Investigations Act 1996

PACE = Police and Criminal Evidence Act 1984